

**Dawson County Library
Board of Trustees
Quarterly Meeting
April 18, 2011**

Members present: *Val Dodson, Leslie Kupkowski, Kay Black, Eydie Stegall, Clint Bearden and Nancy Disharoon*

Also present: *Director Claudia Gibson, Asst. Director Sarah Burgess and Business Manager Peggy King*

Leslie Kupkowski called the meeting to order at 5:00 PM and established a quorum was present.

Kay Black made a motion to accept the minutes of the January 18, 2011 meeting. Clint Bearden seconded and all were in favor.

Clint Bearden made a motion to accept the minutes of the April 7, 2011 meeting of the Policy Committee, Kay Black seconded and all were in favor.

Peggy King presented the 3rd quarter financial report for FY11. Kay Black made a motion to accept the financial report as presented, Clint Bearden seconded and all were in favor.

Claudia Gibson presented her Director's report.

Leslie Kupkowski stated the Friends of the Dawson County Library are presently inactive.

Leslie Kupkowski let the board know they need to make 2 board appointments to the Dawson County Foundation board. Kay Black agreed to be reappointed. Leslie asked the board members to contact her with suggested names for the second appointment. Kay Black will ask Betty Powell if she would like to serve.

Claudia Gibson stated that Eydie Stegall and Kay Black's term on this board ends June 30, 2011. Both members agreed to be reappointed.

Claudia Gibson stated that Dawson County Library Board needs to appoint two members to the Regional Board. Eydie Stegall agreed to serve. Kay Black agreed to complete the open term through the end of June, 2011. Leslie Kupkowski will ask Judy Cahill if she would be willing to serve beginning July 1, 2011. If no one else is able, Nancy Disharoon has agreed to serve.

Val Dodson made a motion to accept the changes to the Constitution for the Dawson County Library, Clint Bearden seconded and all were in favor.

Prior to this meeting all board members had received copies of suggested revisions to the following policies: Administrative; Board of Trustees; Services and Use; Collection Development; Personnel; Facilities and Equipment Use. Because the members had previously reviewed these documents Clint Bearden made a motion to dispense with reading the changes in these policies and to accept them as revised. Nancy Disharoon seconded and all were in favor.

Peggy King presented the revised FY/CY11 budget. In addition to the changes presented on the document given to the board, she stated the workers compensation expenditure needed to be increased by \$368 and the materials budget decreased by \$368. Kay Black made a motion to accept the revised budget with the above change, Val Dodson seconded and all were in favor. Peggy also pointed out 2 errors in the accompanying narrative. Under Expenditures, 2.b Health Insurance the amount of \$8,039 should be \$8,199. Under 4 Books & Materials the amount \$7,434 should be changed to \$8,039. She will send a revised budget out to board members.

Val Dodson made a motion to accept the CY/FY12 Continuation Budget, Clint Bearden seconded and all were in favor.

Nancy Disharoon made a motion to accept the FY/CY12 Closed Dates, Clint Bearden seconded and all were in favor.

Claudia Gibson showed the board copies of new applications for patrons giving a gift and setting up a collection box in the library. She also told them about an upcoming trustee training and encouraged any member who would like to attend to let her know.

Claudia Gibson told them she was registered to attend weeklong genealogy training. She is going to pay for this herself but will use professional leave instead of annual leave like she did last year.

Sarah Burgess handed out the results of the recent patron survey.

Leslie Kupkowski informed the board that, due to personal reasons, Carolyn Hinderliter and Holly Jones have both resigned from this board. She asked the members to let her know if they have ideas for filling these openings.

Val Dodson made a motion to adjourn at 6:00, Clint Bearden seconded and all were in favor.

Respectfully submitted,

Leslie Kupkowski, Chairman
(By Peggy King)