

**Dawson County Library  
Board of Trustees  
Quarterly Meeting  
January 22, 2013**

Members present: *Angela Harben, Ragin Hause, Leslie Kupkowski, Nancy Disharoon, Kay Black, Judy Cahill and Clint Bearden*

Also present: *Director Claudia Gibson, Assistant Director Peggy King, Branch Manager Stacey Leonhardt and Systems Librarian Melanie Hogue*

Absent: *Eydie Stegall and Donna Weaver*

Leslie Kupkowski called the meeting to order at 5:00 PM and established a quorum was present.

Kay Black made a motion to accept the minutes of the October 15, 2012 meeting. Angela Harbin seconded and all were in favor.

Peggy King presented the 2nd quarter financial report for FY13. Judy Cahill made a motion to accept the financial report as presented, Angela Harbin seconded and all were in favor.

Claudia Gibson presented the Director's quarterly report. She gave an update on the recent carpet installation. She also informed the board there is an issue with the floor outlets posing a tripping hazard which had already resulted in one accident. She stated that we are taking immediate steps to remedy this.

Peggy King gave a report of the effectiveness of hiring Unique Management Services to assist in collecting delinquent accounts. She stated that in 2013 alone our recovery rate was at 31%.

Peggy King presented the revised FY13 budget to the board. Ragin Hause made a motion to accept the revised budget as presented and Judy Cahill seconded. All were in favor.

Claudia Gibson presented a proposed change to our Facilities & Equipment Use Policy. These changes consist of 1) a statement that our meeting rooms will no longer be available for private gatherings and 2) language exempting board members and staff from any liability for damages or injury occurring on any library property. Kay Black made a motion to accept this policy revision, Clint Bearden seconded and all were in favor.

Claudia Gibson presented a proposed change to our Services & Use Policy updating our fines for overdue items. Leslie Kupkowski requested the additional wording be added as follows: "**Fines for** kits will never exceed \$35.00 or the price of the item,..." and "**Fines for** equipment will never exceed \$50.00 or the price of the item, ...". Clint Bearden

made a motion to accept this revision with the suggested changes, Ragin Hause seconded and all were in favor.

Claudia Gibson invited the board to accompany us to “Hotdog Day” at the State Capital on January 29, 2013.

Leslie Kupkowski challenged each board member to find one way to get involved in helping the library. Stacey Leonhardt will send out a list of ways board members can help. Claudia Gibson also reminded the board that their advocacy of the library is a very important way they can help.

Nancy Disharoon made a motion to adjourn the meeting at 5:45, Kay Black seconded and all were in favor.

Respectfully submitted,

Judy Cahill, Secretary  
(By Peggy King)