

**Lumpkin County Library
Board of Trustees
Quarterly Meeting
Thursday, July 20, 2017 at 5:00 p.m.**

**** BOARD APPROVED ****

Members present: *Gil Katzenstein, Robin Hall, Laura LaTourette, Sue Mattison, David Luke and Denson Martin*

Members absent: *Nancy Vollbeer*

Also present: *Leslie Clark, Director, Vicki Adkison, Assistant Director, and John McConnell, Collection Management Librarian, Lumpkin County Library Branch Manager, Tracey Thomaswick, and Administrative Assistant Paula Smith.*

Call to Order and Establish Quorum – Gil called the meeting to order at 5:00pm and established a quorum was present.

Welcome New Board Members – Robin Hall, Sue Mattison

Approval of Minutes of quarterly meeting April 20, 2017 – Denson made a motion to approve. David seconded. All were in favor. Motion carried.

Reports

- Director's Report: Wrapped up the Summer Reading Program and discussion of stats for Lumpkin County.
- Financial 4th Quarter– ***Vote pending*** final report. Approval of year end in October.
- John M. discussed his quarterly report of activities and most notable - 2,673 new items were added to the CRLS collection, 913 more than last quarter.

New Business

- Presented Budget requests to Board of Commissioners.
- Change Veterans Day on Holiday List. David made a motion to accept. Denson seconded. All were in favor. Motion carried.
- New Organizational Chart: Board has to approve new "formal" organizational chart of 3 new positions for board approval, 2 Custodians and 1 Collections Assistant. Robin made a motion to accept. Laura seconded. All were in favor. Motion carried.
- TRS-Teacher's Retirement of GA Employer portion increase. Increasing again next year.
- General Background Checks: Leslie checked with Sheriff's office. Need to check with surrounding counties for costs. Do we want to fingerprint? Need to address policies. Should we have background checks on current employees or just new hires? What are the costs? Would like to have this in place by January 1st.
- CRLS Board Appointments (Denson, David and Gil) not in Minutes Laura was reappointed and her term expired June 30. David made a motion to appoint Laura to CRLS Board. Robin seconded. All were in favor. Motion carried.
- Committee Appointments-***Vote pending until next meeting.***

Old Business

- Lumpkin Constitution addition of line. *Filling a vacant term that is less than 2 years is not considered a full term.* Gil made the motion to vote. Laura made a motion to accept. Robin seconded. All were in favor. Motion carried.
- Blackbaud FE System accounting program will not change for now.
- Custodian position has been filled.
- Email Addresses (First initial, last name@chestateelibrary.org)
- Chamber Event and library closing – Laura to follow up about Bike Race – do we need to close library? Denson also volunteered to follow up.

- Library Centennial Celebration; (Laura and Tracey) – our decade is the 1960s. Silent Auction suggested. More programs during the week suggested. November 4th actual celebration date. Expecting 1000+ visitors.

Announcements

- The next regularly scheduled meeting of the **Lumpkin County Library Board of Trustees** is Thursday, October 12, 2017.
- The **Chestatee Regional Library System Board** meets Monday, July 24, 2017, 5:00 p.m., at Lumpkin County Library.
- David requested email of County Meeting Dates to Library Board Members.
- Nomination of Chair: David nominated Denson for chair. Laura seconded. Motion carried.

Adjournment

Gil requested motion to adjourn meeting at 5:43pm. Denson made motion to adjourn. Susan seconded. All in favor. Motion carried.

Respectfully submitted:



Gil Katzenstein, Secretary
(By Paula Smith)

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

***Mission Statement: Chestatee Regional Library System
enhances our community's quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties***