

**Chestatee Regional Library System  
Board of Trustees  
Quarterly Meeting  
Monday, July 24, 2017 at 5:00 p.m.**

**\*\* BOARD APPROVED \*\***

Members present: *Ragin Hause, Susan Roof, Peter Thomas, Duane Wallace, Laura LaTourette, David Luke, Denson Martin.*

Members absent: *Gil Katzenstein*

Also present: *Leslie Clark, Director, Vicki Adkison, Assistant Director, John McConnell, Collection Management Librarian, and Paula Smith, Administrative Assistant*

Ragin called the meeting to order at 5:00pm and established a quorum was present.

Welcome New Board Members – David Luke, Peter Thomas, Duane Wallace

Approval of Minutes of quarterly meeting April 17, 2017. David made a motion to approve. Susan seconded. Motion carried.

### **Reports**

- Financial 4th Quarter– Income statement not complete. We are going to wait until FY17 is completely closed for a final vote.
- FY18 Continuation Report, GPLS are on Fiscal Years. Asking for vote to allow us to continue to the rest of the year from July to December until the county gives us additional money. David made a motion to approve. Duane seconded. All were in favor. Motion carried.

### **Unfinished Business**

CRLS Board voted and approved to move Admin offices to Lumpkin County with the building of the new library. The LB BOC approved this at the July 6, 2017 meeting. Lumpkin Library building project is #2 on the state construction list.

### **New Business**

- Change Veterans Day from Nov. 10<sup>th</sup> to November 11<sup>th</sup>. Susan made a motion to accept date change. Denson seconded. All were in favor. Motion carried.
- New Organizational Chart. Susan made a motion to approve. Denson seconded. All were in favor. Motion carried.
- Committee appointments - Regional Board only: Laura/ Denson nominated Gil on Personnel committee. Duane volunteered to be on the Constitution. Peter is on the Finance Committee. David is on the Board Development. Susan is on the Policy Review. Nominating Committee – Denson, Ragin.
- Constitution amendments. David made a motion to accept. Denson/Peter seconded. All were in favor. Motion carried.
- Background checks – Inquiries from libraries in Forsyth and Hall and what companies they use for background checks. Leslie is checking on rates as well as Sheriff's offices. All staff or just new hires? Have County Attorney write up and/or review policy. Use similar background checks/policies from surrounding counties (i.e. Hall and Forsyth).

## Announcements

- The next regularly scheduled meeting of the *Dawson County Library Board of Trustees* is Monday, October 16, 2017.
- The *Chestatee Regional Library System Board's* meeting for this Quarter is Monday, July 24, 2017, 5:00 p.m., at Lumpkin County Library. They meet again on Monday, October 23, 2017 in the Dawson County Library.

## Adjournment

Denson made a motion to adjourn at 5:45. Susan seconded. All were in favor. Motion carried.

Respectfully submitted,



Ragin Hause, Chair  
(By Paula Smith)

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

***Mission Statement: Chestatee Regional Library System enhances our community's quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties***