

**Lumpkin County Library
Board of Trustees
Quarterly Meeting
October 20, 2011**

Members present: *Carol Hesse, Sue Neil, Ray Prince, Elsa Ann Gaines, Tony Buesing, John Yates, Dan Bowers and Celeste Hannah*

Also present: *Director Claudia Gibson, Asst Director Sarah McGhee, Business Manager Peggy King and Branch Manager Tracey Thomaswick*

Carol Hesse called the meeting to order at 5:00 PM and established a quorum was present.

Tony Buesing made a motion to accept the minutes of the July 21, 2011 meeting. John Yates seconded and all were in favor.

Peggy King presented the 1st quarter financial report for FY12. Sue Neil made a motion to accept the financial report as presented, Elsa Ann Gaines seconded and all were in favor.

Claudia Gibson presented her Director's report. There were no comments or questions from the board.

Sarah Burgess gave an update of the recently held Lumpkin County Scavenger Hunt fundraiser. She informed the board that we earned a little over \$2,000 and thanked Elsa Ann Gaines, Dan Bowers and Tony Buesing for their assistance in judging the competition.

Claudia Gibson gave an update on the Townsend book sales. She reported that the library system had made a little more than \$1,000 thus far.

Peggy King presented the changes to the FY11 year-end financial reports. Elsa Ann Gaines made a motion to accept these changes as presented, Sue Neil seconded and all were in favor.

Ray Prince made a motion to accept the FY12 fundraising letter with the addition of the word "Library" after "Lumpkin County" in the first paragraph. Dan Bowers seconded and all were in favor.

Peggy King presented the proposed budget for FY12. Sue Neil made a motion to accept this budget as presented, Ray Prince seconded and all were in favor.

Peggy King reported that both the Dawson County Friends and Foundation organizations were given tax exempt status by the Internal Revenue Service and that she was awaiting confirmation that the Lumpkin County Foundation will also receive this exempt status.

Claudia Gibson gave a status report to the board on the collection efforts with regard to the use of the county attorney. Due to the expense involved Elsa Ann Gaines made a motion to remove the county attorney's name from the collection letter for overdue fines over \$250 and take him out of the collection process. Sue Neil seconded and all were in favor. Claudia told the board she planned on letting the Dawson County Commission Chairman know of this matter.

Claudia Gibson requested a change be made to the agenda to add a revision of the Personnel Policy with regard to timesheets. Sue Neil made a motion to accept this policy revision, Ray Prince seconded and all were in favor.

Claudia Gibson informed the board that she had accepted the position of Chairman of the Georgia Download Destination Board.

The meeting was adjourned at 5:25.

Respectfully submitted,

Carol Hesse, Chairman
(By Peggy King)