

**Lumpkin County Library
Board of Trustees
Quarterly Meeting
July 19, 2012**

Members present: *Ray Prince, Elsa Ann Gaines, Tony Buesing, Dan Bowers, Carol Hesse and Denson Martin*

Also present: *Director Claudia Gibson, Business Manager Peggy King, Branch Manager Tracey Thomaswick and Operations Specialist Bill Tanner*

Absent: *John Yates and Celeste Hannah*

Elsa Ann Gaines called the meeting to order at 5:00 PM and established a quorum was present.

Ray Prince made a motion to accept the minutes of the April 19, 2012 meeting. Carol Hesse seconded and all were in favor.

Peggy King presented the 4th quarter financial report for FY12. Dan Bowers made a motion to accept the financial report as presented, Ray Prince seconded and all were in favor.

Claudia Gibson presented the Director's quarterly report. She explained to the board that she serves on the RPLAC board and that board had presented an updated set of state standards for libraries for approval. She also told them they were working on a new formula for calculating the state grants.

Claudia Gibson gave an update on the carpet fundraiser. She informed the board that the Foundation will pay for the new carpet initially. The Foundation will be repaid with the grant money from the state when it's received. We will also give all of the funds collected through our carpet fundraiser to the Foundation to help replenish these funds. We hope to have the carpet purchased and installed over our Christmas break.

Claudia Gibson gave an update on the purchase of a new vehicle. We hope to have this purchase made by October 1, 2012.

Claudia Gibson then gave a report on the FY13 budget. She explained we had received a 7.5% cut from the county which totals approximately \$25,000. In order to absorb this loss in funding she explained that it would be necessary to:

- 1) reduce the hours of staff members as follows: Full Time staff would be reduced from 40 hours/week to 35 hours/week; and, Part Time staff would be reduced from 17 hours/week to 15 hours/week; and

- 2) she suggested that we reduce public hours a total of 7 hours per week to allow staff more time to complete their work.

Ray Prince stated he felt we should close down up to 11 hours per week to accommodate the staff's workload. Ray Prince made a motion to adopt the reduction in staff hours as outlined in item #1 above and to give Claudia Gibson the authority to reduce public hours up to 11 hours per week with whatever schedule she feels works best for the library. Tony Buesing seconded and all were in favor.

Claudia Gibson presented the "Suggested Use of Fund Balance as of June 30, 2012" to the board. Dan Bowers made a motion to accept as presented, Carol Hesse seconded and all were in favor.

The board reappointed Elsa Ann Gaines to serve another term on the Chestatee Regional Library System's Board. They also elected Dan Bowers to serve on this board. Both accepted.

Claudia Gibson told the board about Zinio, an online magazine service we will begin offering to our patrons in August, 2012. She also gave an update on the stats for Universal Classes.

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Dan Bowers, Secretary
(By Peggy King)