

**Lumpkin County Library  
Board of Trustees  
Quarterly Meeting  
October 18, 2012**

Members present: *Ray Prince, Elsa Ann Gaines, Dan Bowers, Carol Hesse, Denson Martin, John Yates and Celeste Hannah*

Also present: *Director Claudia Gibson, Assistant Director Peggy King, Branch Manager Tracey Thomaswick and Lyn Hopper*

Absent: *Tony Buesing*

Elsa Ann Gaines called the meeting to order at 5:00 PM and established a quorum was present.

Ray Prince made a motion to accept the minutes of the July 19, 2012 meeting. Denson Martin seconded and all were in favor.

Peggy King presented the 1st quarter financial report for FY13. Denson Martin made a motion to accept the financial report as presented, John Yates seconded and all were in favor.

The following new committee appointments were made:

Finance:	Denson Martin Elsa Ann Gaines (replaces Carol Hesse)
Building and Grounds:	Dan Bowers (replaces Ray Prince)
Constitution & Bylaws:	John Yates (replaces Ray Prince)
Nominating:	Denson Martin Carol Hesse (replaces Elsa Ann Gaines)

Claudia Gibson presented the Director's quarterly report.

Claudia Gibson told the board that we have ordered the new vehicle as approved by the board. It is a Ford Escape which will be available toward the end of the year.

Claudia Gibson gave an update on the new carpet purchase for the Lumpkin County Library. We have received bids with the help of the Lumpkin County Purchasing Agent. We are planning to close the week of January 14, 2013 for the county to install the carpet. Ray Prince made a motion to authorize the library to close the week of January 14, 2013 or an equivalent time period if something interferes with that particular week. Carol Hesse seconded and all were in favor.

Lyn Hopper spoke to the board to inform them she was heading up an effort to reestablish the Friends of the Lumpkin County Library Group. She has created a Steering Committee, composed Articles of Incorporation, drafted Bylaws and will begin the procedure to obtain 501(c)(3) status.

Peggy King presented the FY13 proposed budget to the board. Denson Martin made a motion to accept the budget as presented and Dan Bowers seconded. All were in favor.

Peggy King presented the accounts receivable write-off for FY12. Ray Prince made a motion to accept, Celeste Hannah seconded and all were in favor.

Claudia Gibson informed the board of several staffing changes. 1) She explained that Tracy Walker had asked to be placed back in her prior position of Youth Services Specialist in Dawson County due to personal reasons. 2) Sarah Burgess has accepted a job with the Athens library system; we have hired Melanie Hogue to replace her as Systems Librarian and she will start November 1, 2012; and 3) Peggy King has been promoted to Assistant Director.

Peggy King presented proposed changes to the Personnel Policy. Dan Bowers made a motion to accept these changes, Ray Prince seconded and all were in favor.

The board was given a copy of the FY13 annual giving letter for their information.

Claudia Gibson announced that we had subscribed to an online magazine service called Zinio. She encouraged the board to go to our website and try it out.

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Dan Bowers, Secretary  
(By Peggy King)