

**Lumpkin County Library
Board of Trustees
Quarterly Meeting
January 24, 2013**

Members present: *Ray Prince, Elsa Ann Gaines, Dan Bowers, Carol Hesse, Denson Martin, John Yates and Tony Buesing*

Also present: *Director Claudia Gibson, Assistant Director Peggy King and Branch Manager Tracey Thomaswick*

Absent: *Celeste Hannah*

Elsa Ann Gaines called the meeting to order at 5:00 PM and established a quorum was present.

John Yates made a motion to accept the minutes of the October 18, 2012 meeting. Denson Martin seconded and all were in favor.

Peggy King presented the 2nd quarter financial report for FY13. Denson Martin made a motion to accept the financial report as presented, John Yates seconded and all were in favor.

Claudia Gibson presented the Director's quarterly report. She stated that she had amended the report that was initially sent out to the board by adding a status update on the purchase of the new vehicle and the installation of the carpet.

Peggy King presented the revised FY13 budget to the board. Carol Hesse made a motion to accept the budget as presented and Dan Bowers seconded. All were in favor.

Claudia Gibson presented a proposed change to our Facilities & Equipment Use Policy. These changes consist of 1) a statement that our meeting rooms will no longer be available for private gatherings and 2) language exempting board members and staff from any liability for damages or injury occurring on any library property. Dan Bowers made a motion to accept this policy revision, Tony Buesing seconded and all were in favor.

Claudia Gibson presented a proposed revision to the By-Laws of the Lumpkin County Library deleting the wording "on the third Thursday" in Article III – Meetings. This allows the meeting date to be changed if necessary. Denson Martin made a motion to accept this change, Ray Prince seconded and all were in favor.

Claudia Gibson presented a proposed change to our Services & Use Policy updating our fines for overdue items. The Dawson County Library board had requested the additional wording be added as follows: "***Fines for*** kits will never exceed \$35.00 or the price of the item..." and "***Fines for*** equipment will never exceed \$50.00 or the price of the item ...". In addition, the Lumpkin County Library Board requested the word "never" be replaced

with the word “not” in the same paragraph. The first paragraph of the proposed revision remains the same as presented. The final paragraph will now read:

Fines on books, videos, CD’s, DVD’s, software, and magazines will not exceed \$5.00 per item, or the price of the item, whichever is less. Fines on kits will not exceed \$35.00 or the price of the item, whichever is less. Fines on equipment will not exceed \$50.00 or the price of the item, which is less. Patrons owing \$10.00 or more will not be allowed to check out more items.

Ray Prince made a motion to accept this policy revision with the above changes, Carol Hesse seconded and all were in favor.

Claudia Gibson invited the board to accompany us to “Hotdog Day” at the State Capital on January 29, 2013.

Claudia Gibson gave the board an update of the newly formed Friends of the Lumpkin County Library. They are hosting an open house on March 1st, 2013 from 4:00 p.m. – 5:30 p.m. All the people who donated towards the new carpet installation will be invited as well as county commissioners and local state legislators. The public will be welcome to attend. The Friends are also starting a Facebook page.

Ray Prince made a motion to adjourn the meeting at 6:00, John Yates seconded and all were in favor.

Respectfully submitted,

Dan Bowers, Secretary
(By Peggy King)