

**Chestatee Regional Library System
Board of Trustees
Quarterly Meeting
Held at Lumpkin County Library
January 27, 2014**

Members present: *Elsa Ann Gaines, Leslie Kupkowski, Ragin Hause, Carol Hesse, Denson Martin, Nancy Disharoon and Eydie Stegall*

Also present: *Director Claudia Gibson and Assistant Director Peggy King*

Absent: *Dan Bowers*

Leslie Kupkowski called the meeting to order at 5:00 PM and established a quorum was present.

Carol Hesse made a motion to accept the minutes of the October 28, 2013 meeting. Elsa Ann Gaines seconded and all were in favor.

Elsa Ann Gaines made a motion to accept the 2nd quarter financial report for FY14 as presented, Ragin Hause seconded and all were in favor.

Claudia Gibson told the board that she and Peggy King attended Hot Dog Day at the capitol on January 26th and there was a good turnout.

Leslie Kupkowski made the following changes in committee appointments:

Denson Martin will replace Eydie Stegall on Constitution & Bylaws
Denson Martin will replace Eydie Stegall on Board Development

Claudia Gibson asked the board to approve the following change to section 7.10 *Emergency Closing* included in our Personnel Policy.

In case of emergency closing of the library for inclement weather, death, disaster, etc., all staff members will be paid for their regular work schedules. ~~Annual leave and sick leave will not be charged against employees.~~ Employees who were on a pre-arranged absence (e.g., scheduled off-day, sick, vacation, leave of absence, etc.) when a closure occurs will not be affected by the closure, and their absence will be charged as originally planned. There will be no compensatory time. If the library is open during inclement weather, but local conditions are hazardous, the employee should use discretion as to whether to report to work. Once the library is declared to be open, employees must either report to work or charge lost time to annual leave.

Elsa Ann Gaines made a motion to accept this change to the Emergency Closing policy, Carol Hesse seconded and all were in favor.

Ragin Hause made a motion to accept the proposed FY/CY14 budget as presented, Eydie Stegall seconded and all were in favor.

Nancy Disharoon made a motion to adjourn at 5:07 p.m., Carol Hesse seconded and all were in favor.

Respectfully submitted,

Elsa Ann Gaines, Secretary
(By Peggy King)