

**Lumpkin County Library  
Board of Trustees  
Quarterly Meeting  
July 16, 2015**

Members present: *Tracy Budrow, Donna Logan, Carol Hesse, Denson Martin and Dan Bowers.*

Also present: *Director Claudia Gibson, Assistant Director Vicki Adkison, Branch Manager Tracey Thomaswick, Bill O'Lecky, Friends of the Lumpkin County Library and Marlana Pierce, Volunteer.*

Members absent: *Paul Dunlap, Bonita Jacobs, Nancy Vollbeer.*

Carol Hesse called the meeting to order at 5:00 PM and established a quorum was present.

Introductions were made to the new Board member, Tracy Budrow.

Denson Martin made a motion to accept the minutes of the April 23, 2015 meeting. Dan Bowers seconded and all were in favor.

Claudia Gibson discussed the Financials, telling the Board about the unexpected, but welcomed, Materials Grant we received in June from the State. Claudia also discussed the Income Statement ending June 2015 and reminded the Board of Michael Middleton's position and that some of the salary had previously been approved to come out of Fund Balance. Denson Martin moved to accept the Financials, Donna Logan seconded and all were in favor.

Claudia Gibson presented the Director's Report. There was some discussion about the Vacation Reading Program and how the number of attendees this year compared to previous years (about the same).

Bill O'Lecky gave a presentation to the Board about the mission of the Friends of the Library group for 2016. He said the group wants to fundraise to earn money for 'flagship' projects which can be seen and recognized by the community. A project in 2016 will be the raffle to support the summer reading program. Bill also discussed his meetings with the Lumpkin County Commissioners which involved the Budget and a new Library. Bill indicated Board participation was essential at each one of the Lumpkin County General Budget Meetings scheduled for Aug 11, 2015 @7:00pm, Aug 13, 2015 @ 9:00am and Aug 18, 2015 @5:00pm.

Claudia Gibson discussed the CY2016 Budget Report advising the Lumpkin County Commissioners are discussing giving \$44,000.00 to Library to be used for materials only.

Claudia Gibson presented the GPLS Salary Grant to the Board advising, since we did not submit a waiver, all Grant monies must go towards salaries. Donna Logan moved to accept the Grant as stated, Denson Martin seconded and all were in favor.

Claudia Gibson presented an updated organizational chart with changes:

Vicki Adkison – Assistant Director of Internal Administration

Michael Middleton would now be responsible for IT also with a promotion and raise. (Michael has a lot of IT experience he brought to the table and has also re-negotiated our IT contract saving us approximately 50%.)

Dan Bowers moved to accept. Denson Martin seconded and all were in favor.

Claudia Gibson presented changes to the Personnel 6.9 Annual Leave, Employees hired after October 28, 1997 policy:

*“Full time employees with less than five years...Part time employees in regularly scheduled positions who work over 17.5 hours per week will receive...” to now read “Forty hour a week employees with less than five years....Employees in regularly scheduled positions who work over 17.5 hours per week but less than 40 hours will receive...”*

There was discussion about the full time employees that were working 37 ½ hours a week. Claudia Gibson advised they would not be affected since there was discussion with the County Commissioners to have enough money in budget to bring those employees back up to 40 hours. Dan Bowers moved to accept the changes, Denson Martin seconded and all were in favor.

There was discussion about Committee appointments since there were vacancies. Paul Dunlap has missed a 3<sup>rd</sup> meeting and unless re-appointed we would need someone for that position. Tracy Budrow requested to be on constitution and bylaws committee and Carol Hesse appointed Nancy Vollbeer to the building and grounds committee.

Claudia Gibson presented the Board with the Library closed dates for FY/CY16. Denson Martin moved to accept the dates, Dan Bowers seconded and all were in favor.

Claudia Gibson announced:

One of the County Commissioners discussed changing the name of the Library to include “Information Gathering Place” or words to that effect. This will be revisited at a future meeting.

There has been some interest in the Library having something like the John Campbell Folk School. Combining this with Mountain Heritage Day and later providing classes (tanning, soap/candle making, knitting, and crocheting) at no charge to the public with “Friends” maybe providing scholarships for those who could not afford their own supplies. Also possibly partnering with Appalachian Studies. The discussion will be continued at a future meeting.

Laura LaTourette is working on a Home Depot Grant (Community Enhancement Grant) for the Library. If awarded the Grant, depending on the value, possibly getting a large, professional scanner to scan community documents.

We will be setting a date for new Board Member Orientation.

Marlena Pierce, Volunteer wanted to say how impressed she is with Tracey Thomaswick and the Lumpkin County Library staff and their customer service.

The meeting was adjourned at 6:05.

Respectfully submitted,

Carol Hesse, Secretary  
(By Vicki Adkison)