

**Lumpkin County Library
Board of Trustees
Quarterly Meeting
October 22, 2015**

Members present: *Donna Logan, Carol Hesse, Nancy Vollbeer, Paul Dunlap and Dan Bowers.*

Also present: *Director Claudia Gibson, Assistant Director Vicki Adkison and Branch Manager Tracey Thomaswick.*

Members absent: *Bonita Jacobs, Tracy Budrow and Denson Martin.*

Carol Hesse called the meeting to order at 5:15 PM and established a quorum was present and introductions were made to the new Board member, Nancy Vollbeer.

Dan Bowers made a motion to accept the minutes of the July 16, 2015 meeting. Donna Logan seconded and all were in favor.

Claudia Gibson explained the Financial Reports. Claudia also explained that the Balance Sheet Unreserved Funds was not extra money, just county money that falls in that line item until it is spent the next month. Paul Dunlap made a motion to accept the Financials as given. Donna Logan seconded and all were in favor.

Claudia Gibson presented her quarterly Director's report advising the members she is now working on job descriptions and then presented the new job classification she has for the Operations Manager and the members needed to vote on the job description. Paul Dunlap made a motion to accept the new Operations Manager job description as written. Nancy Vollbeer seconded and all were in favor.

There were no committee reports.

Claudia Gibson again discussed setting a date for new Board Member Orientation. Claudia wants to wait, if at all possible, until the 2 vacancies on the Dawson County Board are filled. Paul Dunlap, Donna Logan and Nancy Vollbeer would attend from the Lumpkin County Board.

With all business concluded Claudia Gibson announced she, Bill O'Leksy and Doug Sherrill met this afternoon and Doug Sherrill advised there is a possibility of receiving \$4 Million from the State if Lumpkin County can come up with \$2 Million to build a new Library. Claudia will put together a CIP for Doug by the end of the year or the 1st of the new year at the latest.

Claudia also announced she would be submitting her resignation (retirement) letter to the CRLS Board on Monday night.

The meeting was adjourned at 6:05.

Respectfully submitted,

Carol Hesse, Secretary
(By Vicki Adkison)