

**Lumpkin County Library
Board of Trustees
April 21, 2016**

Members present: *Nancy Vollbeer, Gil Katzenstein, Dan Bowers, Carol Hesse, Bonita Jacobs, and Denson Martin.*

Members absent: *Donna Logan, Paul Dunlap.*

Also present: *Leslie Clark (Director), Bill O'Leksy, Vicki Adkison (Assistant Director) and John McConnell (Collection Management Librarian).*

Carol Hesse called the meeting to order at 5:02pm and established a quorum was present.

A motion was made by Denson Martin to approve the Quarterly Meeting minutes of January 21, 2016. Dan Bowers seconded and all were in favor.

Leslie Clark introduced John McConnell our new Collections Manager (replacing Tina Jordan). John advised all of the members he is getting out new materials as soon as possible.

Leslie Clark discussed her Director's Report, advising the members she has added tables for easier understanding of our statistics.

The Financial Report for the 2nd Quarter of the FY16 (4th Quarter of the Calendar Year) was reviewed with little discussion. Bonita Jacobs made a motion to accept the 2nd Quarter Financials. Denson Martin seconded and all were in favor.

The Financial Report for the 3rd Quarter of the FY16 (1st Quarter of the Calendar Year) was reviewed and discussed. Bonita Jacobs made a motion to accept the 3rd Quarter Financials. Denson Martin seconded and all were in favor.

Bill O'Leksy discussed the "stirring up of interest in the Library" as next year will be the 100th anniversary of the Library in Lumpkin County. Bill also talked about the Friends of Lumpkin County Group. Bill advised he has been talking with people and Commissioners giving an overview of maintenance and operation of the Library. With the push last year from Friends, Board members and staff, Lumpkin County Library received approximately an 18% increase in Budget; however, we are still suffering from lack of adequate service to the community. Bill is a member of the Lumpkin County Library Task Force for a new Library. The Task Force will address funding options, the over 100 ADA violations in the current building that would take \$500,000.00 to \$1,000,000.00 to correct, having an adequate Library and associated services and the 2017 Centennial Anniversary of the Library.

It was determined that Bill would keep the Board Chair apprised of any progress that occurs.

A thank-you card was shared with the Board members from Claudia Gibson for her retirement party.

Leslie Clark requested the Personnel policy changes submitted in the Board packet be tabled for another meeting in an effort to give her time to review since she is new to the Director's position. All agreed.

There was discussion of the need for Board Orientation. It was decided to come up with dates for the next quarter so all new members could attend.

New business - Vicki Adkison, Assistant Director, advised the members since Claudia Gibson has retired there are many questions regarding the bank accounts/money market account and CDs for financial reasons; however, the banks cannot discuss anything with her since she is not a signer. Bonita Jacobs moved to allow the banks to discuss all bank accounts/money market account and CDs with Vicki Adkison. Nancy Vollbeer seconded and all were in favor.

There was some discussion about FY15 audit and how we did. Leslie Clark advised that we had two findings: separation of duties (the same finding we had last year and because of the size of our library and the number of employees not all duties could be separated) and the value of our collection (because Tina Jordan left before our audit, Claudia Gibson, then Director, and Vicki Adkison could not locate the numbers but has since been rectified).

There was discussion regarding the Members of the Board and that Carol Hesse, Chair, would be going off effective June 30, 2016. Dan Bowers offered to take Chair if Carol has to go off; however, no vote was taken. Denson Martin suggested Friends as a source for Trustees.

Dan Bowers advised the other members he attended the Friends meeting and was very impressed they were highly motivated in making things happen for the Library.

Bonita Jacobs moved to have the meeting adjourned at 5:35pm. Denson Martin seconded and all were in favor.

Respectfully submitted,

Dan Bowers, Vice Chair
(By Vicki Adkison)