The meeting was called to order and a quorum was established at 5:01 pm.

In attendance: David Luke, Robin Hall, Kaye Campagnoli, Betsy Brown, Linda Davis, Juanita Tipton, Bobbi Larson and Nancy Volbeer (virtually). Staff in attendance: Leslie Clark, Jonathan Clart

Robin made a motion to approve the minutes from the quarterly meeting held April 15, 2021. Betsy seconded. No discussion. All in favor. Motion carried, minutes approved.

David read over the agenda. He asked for a motion to approve the agenda. Juanita motioned to approve the agenda. Robin seconded. No discussion. All in favor. Motion carried, agenda approved.

Reports

- Branch manager Tracey Thomaswick went over the highlights of her quarterly report. She specifically highlighted the Friends of Lumpkin County that gave a check to support Summer Reading Program. She thanked the Dahlonega Woman’s club for their donation that allowed the library to purchase a set of encyclopedias and the Rotary Club for Shred Day.
- Director Leslie Clark’s gave her quarterly report which included numerous staff changes in both counties as well as HQ. She introduced new business manager Jonathan Smith who began in his position June 24.
- Leslie Clark went over the Branch financials for the 4th Quarter of FY21. After going through the various revenues and expenditures she stated how the books would be officially closed until after the AUP when the auditor provides his statements on the systems books.

Old Business

- Committee assignments-none

New Business

- Director Leslie Clark explained the addition of the position of Assistant Branch manager on the Organizational Chart. The reason for the change is threefold. One to establish a plan of succession. Two to assist the branch manager with items that are not currently on any of the supervisor’s job descriptions. Three to establish a definitive chain of command.
- Director Leslie respectfully requested the Board to consider closing the library on Saturdays beginning the week of July 26 through September 11 due to staffing shortages. Due to staff resignations for higher paying positions the branch is down 99 staff hours. This only leaves 2 full time and 3 part time staff members. This is not enough to run this branch and certainly not enough to provide meaningful customer service such as Notary, computer assistance or research. The vacant positions are posted in the library, on the GPLS website, on the library webpage, Facebook and Indeed. There was much discussion on this request which was compared to other business in Lumpkin County having similar staffing shortage situations. The board agreed the library cannot operate with this many vacancies and recognized that even when new staff are hired a training also has to take place. Kaye made the motion to close the library on Saturdays beginning the week of July 26 until Sept 11. Robin seconded. No further discussion. All in favor. Motion carried.
- Robin made a motion to appoint Bobbi Larson to the Chestatee Regional Board one year to fill the seat vacated by Gil. Kaye seconded. No discussion. All in favor. Motion carried.
- Director Leslie Clark discussed the American Recovery Plan Act (ARPA) grants available to Chestatee Regional Library System by GPLS-Georgia Public Library Service made possible by IMLS-Institute of Museum and Library Service. There is an application process for each grant that is scored by a panel. There is a finite amount of funds available for each library system for the ARPA-Ebooks grant and ARPA-Tech Grant. ARPA-Digital Inclusion is open ended so long as the grant requirements are met. Each grant
has to have a COVID-19 response factor to it and all resources acquired has and end date of Sept 30, 2022. ARPA-Ebooks is new and is in response to many people not having access to library materials during COVID-19. Not all book publishers lending models are eligible for ARPA funds. CRLS is excited about the prospect of increasing the ebook/eaudio book collection with ARPA funds. ARPA-Tech will work much like the Libtech grants of the past. There is a little bit more latitude but these funds must be spent on technology for patron use.

- Director Leslie Clark and several Lumpkin County Library board members met with the Board of Commissioners to discuss the library budget. There was a discussion of increased utilities, COVID-19 expenses, lost revenues due to closing and library patrons slow to return to the library. Action items from this meeting; the library is to send over previous utility bills to demonstrate the increase in utilities. The library is also to get a list together of COVID-19 expenses so the county can provide a one-time budget allotment to help with these unexpected costs.
- AUP-the library Agreed Upon Procedures audit is set for November 15, 2021.

Public Comments

Announcements

- The next regularly scheduled meeting of the Lumpkin County Library Board of Trustees will be Thursday, Oct 21, 2021 at 5:00 p.m.
- The Chestatee Regional Library System Board is scheduled to meet Monday, July 26, 2021.

Adjournment-Juanita made a motion to adjourn the meeting. Betsy seconded. All in favor. Meeting closed.

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

Mission Statement:

Chestatee Regional Library System enhances our community’s quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties