

**Chestatee Regional Library System
Board of Trustees
Quarterly Meeting
Monday, October 26, 2020 at 5:00 p.m.
Virtual meeting Minutes**

Pending Board Approval

In attendance: Peter Thomas, Robin Hall, Kaye Campagnoli, Don Cargill, Gail Smith, Leslie Clark, Tracey Thomaswick, Tasha Gubernath and Tamara Butterworth.

Peter called the meeting to order at 5:16 pm and read the following statement:

We are meeting by teleconference today due to the current state of emergency related to the COVID-19 pandemic. The GA Open Meetings Act allows for teleconference meetings “under circumstances necessitated by emergency conditions involving public safety,” as stated in O.C.G.A. 50-14-1(g). The public has simultaneous access to this meeting and the notice required by the Code was provided.

Don made a motion to approve the Minutes from the July 27, 2020 meeting. Robin seconded. All approved. Minutes approved.

Robin made a motion to approve the agenda. Don seconded. All approved. Agenda approved.

Reports

- Leslie Clark went over the financial statements for the 1st Quarter FY21.

Old Business

- Peter led a discussion about committees. More will forth coming by email.
- A discussion was had on where the system was in the Phased Plan to restore library services.
- The Lumpkin County Library Dedication Ceremony was Saturday, Oct 24, 2020.

New Business

- Peter asked if Lumpkin County Board passed the updated Meeting Room policy. Robin stated yes. Peter then asked for a motion. Robin stated, “I make a motion to accept the meeting room policies as presented with proviso that we can revisit them at the January meeting.” Don seconded. Motion carried. Meeting Room Policy approved.
- Birthday Leave Policy. Director Leslie Clark explained that with the new accounting software, MIP, a change needed to be made to the BL policy so it could be tracked in a calendar year rather than from one birthday to the next.

The new policy reads: *One additional holiday may be taken in honor of the employee’s birthday. Full time staff received 8 hours birthday leave and part time staff receive 6 hours birthday leave. Birthday Leave will be issued to each employee January 1 and must be used or forfeited by Dec 31. All leave must have prior authorization by the supervisor.*

Don made a motion to accept the change to the Birthday Leave policy. Kaye seconded. All approved. Birthday Leave policy approved.

Other business-none

Public Comments-none

Announcements

- The Chestatee Regional Library System Board is scheduled to meet Monday, January 25, 2021 5 pm, at the Lumpkin County Library.

Adjournment Don made a motion to adjourn the meeting. Gil seconded. All in favor. Meeting adjourned at 5:55 pm.

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

***Mission Statement: Chestatee Regional Library System
enhances our community's quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties***