David Luke established there was a quorum and called the meeting to order at 5:01 pm and read the following statement aloud:

*We are meeting by teleconference today due to the current state of emergency related to the COVID-19 pandemic. The GA Open Meetings Act allows for teleconference meetings “under circumstances necessitated by emergency conditions involving public safety,” as stated in O.C.G.A. 50-14-1(g). The public has simultaneous access to this meeting and the notice required by the Code was provided.*


Approval of Minutes of quarterly meeting Oct 15, 2020 – Robin motioned to approve the agenda. Nancy seconded. All in favor, motion carried, minutes approved.

Approval of the agenda. Robin motioned to approve the agenda. Nancy seconded. All in favor. Motion carried. Agenda approved.

**Reports**
- Director Leslie Clark went over the Financials for the 2nd Quarter of FY21. She explained the different look from the old accounting software look of Blackbaud to the new look with MIP. It is more streamlined and easy to read and understand. There were some questions raised by the board that have to be answered and will in a separate report to the board.
- Branch Manager Tracey Thomaswick gave her branch report and highlighted all the events and good work taking place and the branch response to COVID-19. She specifically mentioned the new genealogy take home packs, the 2 previous “Escape room” passive programs and how Porch Pickup is being used a lot more by patrons due to the uptick in COVID-19.
- Director/HQ Report-Leslie Clark highlighted the system response to COVID-19 and the work the Admin staff are doing.

**Old Business**
- COVID-19 impact on the library-Leslie Clark stated how the in person story time programs that had started in November have now stopped again due to the spike in coronavirus cases and the schools going virtual. There are no plans to reopen the meeting rooms at this time. The only programs the library system is doing at this time are passive programs that include: take and make crafts for children, virtual story times, story walks, and knitting type clubs that are strictly voluntary for patrons and require little to no staff interaction where the meeting room is opened and those who want to attend do. The meeting room is not used again until the next day after it is cleaned by the custodial staff. She also specifically mentioned the computers for the Libraries without Walls grant are due to arrive soon. These computers will be available for check out by patrons to use anywhere Wi-Fi is available including our parking lots before and after library hours.
- Board Committee assignments-Chair David Luke has said these are still on hold and will form them as we need them.

**New Business**
- New Board member-Linda Davis. David had all board members introduce themselves.
- E-rate (Internet for staff and patrons) for FY21-Funding Year 21 (July 1, 2021 through June 30, 2022). The contract for E-rate has been awarded to Windstream and will begin July 1, 2021. The bandwidth will increase to from 100mbps to 1 gig.
- COLA for staff –Director Leslie Clark asked the board to consider a 3% cost of living adjustment increase for all staff to go into effect Feb 1, 2021. They all were in agreement and this assent will be brought the Regional board meeting on Monday, January 25, 2021.

Public Comments-none

Announcements- David read the announcements below and invited all board members to attend the Regional board even if they were not the representatives from the Lumpkin board.
- The next regularly scheduled meeting of the Lumpkin County Library Board of Trustees will be April 15, 2021 at 5:00 p.m.
- The Chestatee Regional Library System Board is scheduled to meet virtually Monday, Jan 25, 2021 virtually due to COVID-19 pandemic.

If you wish to join this Virtual Library Board meeting, please click on the link below, or send an email to Leslie Clark at lclark@chestateeelibrary.org for more information.

Adjournment-Nancy made the motion to adjourn the meeting. Kaye seconded. All in favor. Motion carried.
Meeting adjourned at 5:58 pm.

Respectfully Submitted,

________________________
Kaye Campagnoli, Secretary
(By Leslie Clark)

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

Mission Statement: Chestatee Regional Library System enhances our community’s quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties