

**Chestatee Regional Library System  
Board of Trustees  
Quarterly Meeting  
Monday, Jan 25, 2021 at 5:00 p.m.  
Virtual meeting**

**Minutes**

**\*\*Pending Board Approval\*\***

Call to Order and Establish Quorum-Chairman Peter Thomas established a quorum and started the meeting at 5:02 pm.

In attendance: Gail Smith, David Luke, Robin Hall, Don Cargill, Susan Roof, Peter Thomas, and Gil Katzenstein.  
Staff: Tamara Butterworth, Stacey Leonhardt, Tracey Thomaswick and Leslie Clark.

***We are meeting by teleconference today due to the current state of emergency related to the COVID-19 pandemic. The GA Open Meetings Act allows for teleconference meetings “under circumstances necessitated by emergency conditions involving public safety,” as stated in O.C.G.A. 50-14-1(g). The public has simultaneous access to this meeting and the notice required by the Code was provided.***

Approval of Minutes of quarterly meeting Oct 26, 2020 – Don made a motion to approve the minutes from the Oct 26, 2020 meeting. Susan seconded. No discussion. All in favor. Motion carried.

Approval of the agenda - Robin made a motion to approve the agenda. Don seconded. No discussion. All in favor. Motion carried.

Reports

- Financial 2nd Quarter FY21-Leslie Clark went over all the financials and answered any questions.
- Committees-No committee reports.

Old Business

- Phased Opening/COVID-19 impact on the libraries-Leslie Clark discussed what phase the library system was in our attempt to return things to pre-COVID-19 activities. Since the uptick in corona virus cases in both counties, preschool story times have been cancelled. The plan is to reevaluate in the spring to see if they can resume. Meeting rooms are still limited to library passive programs only.

New Business

- Staffing-long time employee Sara Conaway retired at the end of December from the Dawson County Library. She will be missed. The plan is to wait until April to post for a Circulation Assistant to replace Sara.
- COLA-Leslie Clark respectfully asked the Board to consider a 3% COLA for all staff to take effect Feb 1, 2021. David made the motion to give all staff a 3% COLA. Don seconded. All in favor. Motion carried.

Other business

- Pavilion for LC library-Leslie Clark presented to the board plans to build a pavilion in the green space next to the new Lumpkin County Library. The Library Task Force raised money by naming rooms in the library. That fund has a balance of \$73,6744.58. The Lumpkin County Board of Commissioners is asking for a sizable portion of this money to build the pavilion. They did stress they wanted the library to keep some for library materials. The recommendation is to give up to \$50,000 for the pavilion and keep \$23, 674.58 for materials for FY22. Robin made the motion as presented. Don seconded. No further discussion. All in favor. Motion carried.

Public Comments-none

## Announcements

- The Chestatee Regional Library System Board is scheduled to meet Monday, April 26, 2021 5 pm, at the Dawson County Library.

If you wish to join this Virtual Library Board meeting or any other announced on our webpage, please click the link below or send an email request to Leslie Clark at [lclark@chestateelibrary.com](mailto:lclark@chestateelibrary.com).

[Google Meet Link](#)

Adjournment-Don made a motion to adjourn. Susan seconded. All in favor. Meeting adjourned at 5:58pm.

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

***Mission Statement: Chestatee Regional Library System enhances our community's quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties***