
Members absent: Wendi Bock - Chair

Also present: Leslie Clark – Director, Vicki Adkison – Assistant Director, John McConnell – Collection Management Librarian, Stacey Leonhardt – Dawson County Library Branch Manager, and Paula Smith – Administrative Assistant.

Call to Order and Establish Quorum: Peter Thomas-Vice-Chair called the meeting to order at 5:02pm and established a quorum was present.

Approval of Minutes of quarterly meeting January 22, 2019: Peter Thomas asked for a motion to approve the minutes. Don Cargill moved to accept. Allen Ferg seconded. All were in favor. Minutes approved.

Approval of the Agenda: Peter Thomas asked for a motion to approve the Agenda. Tom Harter moved to accept. Susan Roof seconded. All were in favor. Minutes approved.

Reports:
- Branch Manager’s Report: (see attached report)
- Collection Manager’s Report: (see attached report, included with Director’s report). Congratulations to John McConnell for 20 years of library service.
- Director’s Report: Leslie Clark hit the highlights, of note: Ashlyn Grizzle is doing a fabulous job at Satellite, i.e. creative signage. Thanks to The Lions Club for donating $3,000 for materials.
- Committees – No updates at this time. One note: There is an Executive Committee which consists of Chair, Vice-Chair and Secretary, and they can meet between Board Meetings

Old Business:
- Background checks-update on CRLS status (Leslie Clark) – Personnel Committee of Regional Board has taken on the revisions, and moving forward.
- Rapid Results Planning - Strategic Planning Process - update (Leslie Clark) – March 9th was the Strategic Planning Meeting held at the Professional Development Center with about 45 attendees. 4 main areas were consistent throughout; access/materials, funding, publicity and programs. Of note, Anna Lyle will be presenting at the Regional Board Meeting on Monday, April 22, 2019, and everyone is welcome to attend.
- LED lighting project update – The project should be completed by the last week of April or the first week of May.

New Business:
- Financials - 3rd Quarter FY19 – Vicki Adkison discussed the financials with the addition of two reports; income statement by month, and income statement by budget line item. Peter Thomas asked for a motion to approve. Duane Wallace moved to accept. Gail Smith seconded. All were in favor. Financials approved.
• Dawson County Board members term expirations – Allen Ferg nominated Peter Thomas for Chair. Don Cargill seconded. All were in favor. Peter Thomas will be Chair of the Dawson County Library Board beginning July 1, 2019 (FY20). Allen Ferg nominated Don Cargill for Vice-Chair. Susan Roof seconded. All were in favor. Don Cargill will be Vice-Chair of the Dawson County Library Board beginning July 1, 2019 (FY20). Susan Roof nominated Allen Ferg for Secretary. Kathryn Reagan – Smith seconded. All were in favor. Allen Ferg will serve as Secretary beginning July 1, 2019.

• Dawson County Library Board Representation on the CRLS board members - Nominations opened for the Regional Board. – Duane Wallace nominated Gail Smith to serve on Regional Board. Kathryn Reagan-Smith seconded. All were in favor. Gail Smith will begin serving on the Regional Board beginning July 1, 2019 (FY20). Tom Harter nominated Susan Roof. Don Cargill seconded. All were in favor. Susan Roof will serve another term on the Regional Board beginning July 1, 2019 (FY20).

Public Comments: None

Announcements:
• The next regularly scheduled meeting of the Dawson County Library Board of Trustees is Monday, July 15, 2019 at 5:00 p.m.
• The Chestatee Regional Library System Board meets Monday, July 22, 2019 at the Lumpkin County Library at 5:00 p.m.

Adjournment: Peter Thomas asked for a motion to adjourn. Susan Roof moved to adjourn. Allen Ferg seconded. All were in favor. Meeting adjoined at 6:00pm.

Respectfully submitted,

________________________
Susan Roof, Secretary
(By Paula Smith)

Note: All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

Mission Statement:

Chestatee Regional Library System enhances our community’s quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties.