

**Chestatee Regional Library System
Board of Trustees
Quarterly Meeting
Monday, October 23, 2017 at 5:00 p.m.**

**** BOARD APPROVED ****

Members present: *Ragin Hause, Peter Thomas, Duane Wallace, Laura LaTourette, Gil Katzenstein, Denson Martin.*

Members absent: *Susan Roof, David Luke*

Also present: *Leslie Clark, Director, John McConnell, Collection Management Librarian, and Paula Smith, Administrative Assistant*

Absent: Vicki Adkison, Assistant Director

Ragin called the meeting to order at 5:00pm and established a quorum was present.

Approval of Minutes of quarterly meeting April 17, 2017. Denson made a motion to approve. Duane seconded. All in favor. Motion carried.

Reports

- System Financial FY174th Quarter -Financial 4th Quarter Gil made a motion to accept. Denson seconded. All in favor. Motion carried.
- Encumber fund balances(s) from unassigned to assigned. Denson made a motion to accept as written. Gil seconded. All in favor. Motion carried.
- Financial 1st Quarter FY18 - ***Pending***
- FY18/CY18 budget. Denson made a motion to accept. Gil seconded. All in favor. Motion carried.
- Committees

New Business

- Personnel Policies: Annual Leave and Sick Leave, ***Current Policy:*** Staff can accrue 80 hours of annual leave and 240 hours of sick leave. ***New Policy:*** Staff can accrue 120 hours of annual leave and 720 hours of sick leave. Beginning Jan 2018 any accrued annual leave hours over 120 hours will be forfeited. Denson made a motion to accept. Duane seconded. All in favor. Motion carried.
- GADD (GA Digital Destination) Vendor change

Old Business

- Background checks – ***pending policy draft***

Announcements

- The ***Chestatee Regional Library System Board*** meets Monday, January 22, 2018 at 5:00 p.m., at Lumpkin County Library.

Adjournment

Denson made a motion to adjourn at 6:00. Gil seconded. All were in favor. Meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ragin Hause". The signature is written in black ink and is positioned above a horizontal line.

Ragin Hause, Chair
(By Paula Smith)

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

Mission Statement: Chestatee Regional Library System enhances our community's quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties