

**Chestatee Regional Library System
Board of Trustees
Quarterly Meeting
Monday, April 23, 2018 at 5:00 p.m.**

**** BOARD APPROVED****

Members present: *Ragin Hause, Susan Roof, Peter Thomas, Duane Wallace, Gil Katzenstein, Laura LaTourette, David Luke, and Denson Martin*

Also present: *Leslie Clark-Director, Vicki Adkison-Assistant Director, Tracey Thomaswick-Lumpkin County Branch Manager, Stacey Leonhardt-Dawson Branch Manager, John McConnell-Collection Management Librarian, and Paula Smith-Administrative Assistant.*

Call to Order and Establish Quorum – Ragin called the meeting to order at 5:01 p.m. and established a quorum was present.

- A.** Approval of Minutes of quarterly meeting January 22, 2018. Peter Thomas made a motion to accept Approval of Minutes of quarterly meeting, January 22, 2018. Susan Roof seconded. All were in favor. Motion carried.
- B. Reports**
- Financial 2nd Quarter FY18. Laura LaTourette made a motion to accept 2nd Quarter FY18 Financials. Susan Roof seconded. All were in favor. Motion carried.
 - Financial 3rd Quarter FY18-Not available due to BlackBaud Financial software upgrade
 - Committees-
 - Personnel-Director's Performance Review-closed session. David Luke made a motion to give Leslie Clark an increase in salary. Denson Martin seconded. All were in favor. Motion carried.
 - Personnel & Policy-update background check procedures and next steps. Personnel and Policy committees met and the recommendations/outline are attached (Attachment 1). The committees are hoping to complete this policy by the July CRLS meeting, with a new policy implementation date of September 1, 2018.
- C. New Business**
- Lumpkin County is scheduled to receive \$2 million capital outlay grant for construction of new library with governor approval of FY19 budget effective July 1, 2018.
 - Vote for CRLS Officers-Chair, Denson Martin nominated David Luke for Chair. Laura seconded. All were in favor. Motion carried. Duane Wallace nominated Peter Thomas for Vice Chair. Susan Roof seconded. All were in favor. Motion carried. Duane Wallace nominated Susan Roof for Secretary. Gil seconded. All were in favor. Motion carried.
 - Committee nominations were tabled until the July meeting when new members would be present.
 - Library Board Training. Best available day and time as discussed with Board members would be Tuesday or Wednesday afternoon in August.
- D. Old Business. None**

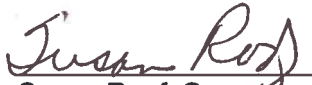
E. Public Comment(s). None

Announcements

- The Chestatee Regional Library System Board meets Monday, July 23, 2018, 5:00 p.m., at Lumpkin County Library.

Adjournment – Ragin Hause made the motion to adjourn. Susan Roof seconded. All were in favor. Meeting adjourned at 6:32 pm.

Respectfully submitted:


Susan Roof, Secretary
(By Paula Smith)

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

Mission Statement: Chestatee Regional Library System enhances our community's quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties