

****Minutes Pending Board approval****

**Chestatee Regional Library System
Board of Trustees
Quarterly Meeting
Monday, July 27, 2020 at 5:00 p.m.
Virtual meeting**

Members present: Peter Thomas-Chair-Dawson, Robin Hall-Vice Chair-Lumpkin, Gail Smith-Secretary-Dawson, Don Cargill-Dawson, Susan Roof-Dawson, Don Cargill-Dawson, Gil Katzenstein-Lumpkin, Kaye Campagnoli-Lumpkin. Also present Leslie Clark-library director, Tasha Gubernath-Financial Controller and Tracey Thomaswick-Lumpkin County branch manager.

Peter Thomas called the meeting to order at 5:00pm. He read the following statement.

We are meeting by teleconference today due to the current state of emergency related to the COVID-19 pandemic. The GA Open Meetings Act allows for teleconference meetings “under circumstances necessitated by emergency conditions involving public safety,” as stated in O.C.G.A. 50-14-1(g). The public has simultaneous access to this meeting and the notice required by the Code was provided.

Robin Hall made a motion to approve the Minutes of quarterly meeting held April 27, 2020. Gail Smith seconded. Vote-all approved. Motion carried.

Robin Hall made a motion to approve the agenda. Kaye Campagnoli seconded. Vote-all approved. Motion carried.

Reports

- Leslie Clark explained the 4th Quarter FY20 report. The Fiscal Year is not closed but it will be soon.
- Peter Thomas explained how he will use Committees. They will be formed as the need arises beginning with The Personnel Committee should it be needed to address staff issues. Many policies especially financial need to be reviewed and possibly edited. Patron Behavior policies are currently being edited and that will continue. The Executive committee was formed so it can meet if the need arises.

Old Business

- Phased Plan to restore library services. The board discussed mandatory mask wearing for patrons. It was decided that signs would be put up to encourage mask wearing for the good of the community but would not be mandatory unless a patron wanted one on one assistance. The Second Saturday large group programs slated to begin in September was cancelled. We will reevaluate the scheduled October performance. Pre-school story time will begin after Labor Day. Pre-registration will be required; seating will be set up with the required social distancing protocols and limited to CRLS patrons. The publicity will state these programs may be cancelled if it is determined to be unsafe due a rise in COVID-19 cases. The Executive Committee will meet the week before the programs begin to make the final decision.

New Business

- Leslie Clark went over the Budget adjustments for FY21 including the following:
 - Move 10k from unassigned to assigned for the purpose of library materials for Lumpkin County
 - Move 10K from 400 funds-naming of library rooms-to materials as these were donor restricted funds-Lumpkin COUNTY
 - Move 5k from unassigned funds to assigned for the purpose of library programs-Dawson CountySusan Roof made a motion to approve the FY21 budget as explained and presented. Robin Hall seconded. Vote-all approved. Motion carried.
- Robin Hall made a motion to accept the Closed Dates FY&CY 2021 as presented. Gail Smith seconded. Vote-all approved. Motion carried.

Other business-none

Public Comments-none

Announcements

- The Chestatee Regional Library System Board is scheduled to meet Monday, Oct 26, 2020, 5 pm, at the Dawson County Library.

If you wish to join this Virtual Library Board meeting or any other announced on our webpage, please send an email request to Leslie Clark at lclark@chestateelibrary.

Susan Roof made a motion to adjourn. Don Cargill seconded. Vote-all approved. Motion carried. Meeting was adjourned at 5:38 pm.

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

Mission Statement: Chestatee Regional Library System enhances our community's quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties