

**Lumpkin County Library
Board of Trustees
Quarterly Meeting
July 22, 2010**

Members present: *Tony Buesing, Elsa Ann Gaines, Anne Amerson, Carol Hesse, Celeste Hannah, Sue Neil and Ray Prince*

Also present: *Director Claudia Gibson, Assistant Director Sarah McGhee, Business Manager Peggy King and Lumpkin Co. Information Specialist Angela Glowcheski*

Carol Hesse called the meeting to order at 5:05 PM and established a quorum was present.

Sue Neil made a motion to accept the minutes of the Nominating Committee meeting held on April 8, 2010. Elsa Ann Gaines seconded and all were in favor.

Sue Neil made a motion to accept the minutes of the July 22, 2010 meeting with the following addendum:

Elsa Ann Gaines and Sue Neil will be reappointed to serve on the
Chestatee Regional Library System's board

Tony Buesing seconded and all were in favor.

Ray Prince made a motion to accept the minutes from the special called meeting held on April 8, 2010, Tony Buesing seconded and all were in favor.

Peggy King presented the 4th quarter financial report for FY10. Sue Neil made a motion to accept the financial report as presented, Ray Prince seconded and all were in favor.

Claudia Gibson presented the quarterly Director's report and the Director's annual report. There were no questions.

Claudia Gibson presented the recommended use of fund balance remaining at June 30, 2010. Elsa Ann Gaines made a motion to accept this recommendation with the change of taking \$10,000 from the Remaining Unreserved Fund Balance and adding to item #4 (Additional Emergency Reserve). Elsa Ann Gaines seconded and all were in favor.

Sue Neil made a motion to accept the changes in the Facility Use Policy as presented. Elsa Ann Gaines seconded and all were in favor.

Ray Prince made a motion to accept the revisions presented in the Personnel Policy, Tony Buesing seconded and all were in favor.

Ray Prince made a motion to approve the Request for Proposal for Banking Services as presented, Sue Neil seconded and all were in favor.

Sue Neil made a motion to accept the Library Action Plan, Elsa Ann Gaines seconded. 6 votes in favor and 1 against.

Sue Neil made a motion to accept the revised Closed Dates for FY11 to show the addition of Saturday, January 1, 2011. Ray Prince seconded and all were in favor.

The committee assignments will remain the same except Carol Hesse will replace Betty Johnson on the Finance committee and will chair the Constitution and Bylaws committee.

Claudia Gibson told the newer board members, Anne Amerson and Celeste Hannah, we will schedule a new board orientation session as soon as the Board of Commissioners fills the empty board seat.

Ray Prince made a motion to adjourn at 6:15, Sue Neil seconded and all were in favor.

Respectfully submitted,

Celeste Hannah, Secretary
(By: Peggy King)