

**Lumpkin County Library
Board of Trustees
Quarterly Meeting
July 21, 2011**

Members present: *Carol Hesse, Sue Neil, Ray Prince, Elsa Ann Gaines, Tony Buesing, John Yates, Anne Amerson and Celeste Hannah*

Also present: *Director Claudia Gibson, Asst Director Sarah McGhee, Business Manager Peggy King and Branch Manager Tracey Thomaswick*

Carol Hesse called the meeting to order at 5:00 PM and established a quorum was present.

Sue Neil made a motion to accept the minutes of the April 14, 2011 meeting. Elsa Ann Gaines seconded and all were in favor.

Peggy King presented the 4th quarter financial report for FY11. John Yates made a motion to accept the financial report as presented, Sue Neil seconded and all were in favor.

Claudia Gibson went over her Director's Quarterly and Annual Reports with the board.

Ray Prince made a motion to accept the changes to the Administrative Policy, Elsa Ann Gaines seconded and all were in favor.

Claudia Gibson presented the suggested use of fund balance as of June 30, 2011. In addition to the report presented to the board members in advance, she asked that a line item for "Travel" be added to put aside money to send Claudia Gibson and Sarah Burgess to the Public Library Association meeting in FY12. The reserve funds for Lumpkin County Library would total \$1,350. This would change the Remaining Unreserved Fund Balance for Lumpkin County Library to \$13,499.95 on the report submitted to the board. Ray Prince made a motion to accept the suggested use of fund balance including the travel, Sue Neil seconded and all were in favor.

Claudia Gibson presented a proposed change in the Personnel Policy. She explained that the Dawson County board suggested the change be put in effect as of September 1, 2011 instead of August 1, 2011. Elsa Ann Gaines made a motion to accept this revision with the above effective date, Ray Prince seconded and all were in favor.

Sue Neil made a motion to accept the Services & Use policy revision as submitted. Tony Buesing seconded and all were in favor.

Sarah Burgess gave a status report on the upcoming Scavenger Hunt to be held October 1, 2011. She gave the board members a list of businesses and asked them to contact any businesses or organizations they are familiar with to try and obtain commitments for financial support.

The meeting was adjourned at 5:35.

Respectfully submitted,

Carol Hesse, Chairman
(By Peggy King)