Members present: Leslie Kupkowski, Ragin Hause, Judy Cahill, Nancy Disharoon, Eydie Stegall, Susan Roof and Donna Weaver

Also present: Director Claudia Gibson, Assistant Director Peggy King and Branch Manager Stacey Leonhardt

Absent: Kay Black and Angela Harben

Leslie Kupkowski called the meeting to order at 5:00 PM and established a quorum was present.

Donna Weaver made a motion to accept the minutes of the October 21, 2013 meeting. Ragin Hause seconded and all were in favor.

Judy Cahill made a motion to accept the 2nd quarter financial report as presented, Susan Roof seconded and all were in favor.

Claudia Gibson presented her quarterly Director’s report. She gave a status report of the Chrome Book installation letting the board know we are trying to resolve a printing issue before we can complete the project. She stated that she and Peggy King were going to the Public Library Association conference in March. She also informed the board she was planning on attending the National Genealogical Society conference in May. She will personally pay for all expenses for this conference but will not use annual leave for the days she is gone.

Claudia Gibson gave an update on the new Satellite branch. We have moved into the new, larger space and are in the process of putting signage up on the road, building and door and have installed the new book drop.

Claudia Gibson invited the board members to attend the upcoming Hot Dog Day at the capital on Monday January 27, 2014. She explained this was an opportunity for board members to advocate for library services with their state legislators.

Claudia Gibson asked the board to approve the following change to section 7.10 Emergency Closing included in our Personnel Policy.

In case of emergency closing of the library for inclement weather, death, disaster, etc., all staff members will be paid for their regular work schedules. _Annual leave and sick leave will not be charged against employees._ Employees who were on a pre-arranged absence (e.g., scheduled off-day, sick, vacation, leave of absence, etc.) when a closure occurs will not be affected by the closure, and their absence will be charged as originally planned. There will be no compensatory time. If the library is open during inclement weather, but
local conditions are hazardous, the employee should use discretion as to whether to report to work. Once the library is declared to be open, employees must either report to work or charge lost time to annual leave.

Ragin Hause made a motion to accept this change to the Emergency Closing policy, Donna Weaver seconded and all were in favor.

Peggy King presented the requested revisions to the FY14 budget. Donna Weaver made a motion to accept as presented, Judy Cahill seconded and all were in favor.

Claudia Gibson informed the board there had been some negative publicity being made by 2 directors from large, single county library systems regarding the proposed change in the formula for distribution of state grant funds to libraries. She wanted the board members to be aware of this in case they were approached by patrons or legislators and to know that our system, along with most other systems in the state, is in favor of this formula change.

Stacey Leonhardt reported that the Friends of the Dawson County Library have agreed to take over the Scavenger Hunt which will be held on June 7th of this year.

Eydie Stegall made a motion at 5:35 to adjourn the meeting, Judy Cahill seconded and all were in favor.

Respectfully submitted,

Judy Cahill, Secretary
(By Peggy King)