Members present: Lori VanSickle, Leslie Kupkowski, Ragin Hause, Judy Cahill, Wendi Bock, Duane Wallace, Mary Tanner and Susan Roof.

Members absent: Tom Harter.

Also present: Director Leslie Clark, Collection Management Librarian John McConnell, Branch Manager Stacey Leonhardt and Assistant Director Vicki Adkison.

Judy Cahill called the meeting to order at 5:01pm and established a quorum was present.

After determining the Board members had reviewed the minutes from the Board meeting of July 18, 2016 and there was no discussion or changes, Judy Cahill asked for a motion to accept. Leslie Kupkowski moved to accept the Board meeting minutes as written. Ragin Hause seconded and all were in favor.

Director Leslie Clark introduced our new Board member, Mary Tanner.

Financial Report for the 1st Quarter of the FY17 (3rd Quarter of the Calendar Year) was presented by Vicki Adkison and reviewed by the Board. There was not much to discuss as this is only the 1st quarter; however, we are still waiting for Dawson County Commissioners to vote on the County budget. Leslie Clark advised the members of the County’s Budget Hearings this Thursday (October 20) and the final hearing November 3 at which time the Commissioners will vote on the Budget. Leslie Kupkowski moved to accept the report as given. Susan Roof seconded and all were in favor.

Director Leslie Clark presented her Quarterly Director’s Report. A lot of things going on in the Library. We have hired a part-time circulation assistant. Leslie Clark advised the scavenger hunt scheduled for the past quarter had to be cancelled due to the gas shortage; however, hopefully it will be rescheduled. Leslie Clark discussed the STEAM Grant monies and how the monies were spent. Leslie Clark discussed the renovation of the Satellite by Michael Middleton. Leslie Kupkowski suggested we have our next quarterly meeting at the Satellite. Leslie Clark advised we are getting an MR&R Grant for $18,000.00 which we will use to purchase computers and other items for the public. Ragin Hause inquired as to whether opening the Satellite more hours would be contingent on receiving money from the County. Leslie Clark advised if the County Commissioners do not give us the money we requested we will not be able to open more hours at the Satellite. Leslie Kupkowski advised the members the current proposed budget is less than they gave us in 2010.

Leslie Clark advised the Board that she and Vicki Adkison have been accepted to Financial Management Training with the Carl Vinson Institute of Government which will starts at the beginning of the calendar year.
Committee reports – the Constitution and Bylaws committee met and the proposed changes were submitted to the Board members. Ragin Hause asked about the proposed deletion of the paragraph referencing gifts. Ragin Hause has some concerns as to whether these paragraphs should be deleted since CRLS is the governing Board and therefore determines if the Counties can receive gifts. Leslie Clark is going to check with GPLS for some direction.

Unfinished business –

Two questions were asked at the last quarterly Board meeting. Vicki Adkison advised the members with regard to the Annual Giving Donations and how they compared between 2014 and 2015, in 2014 we received $535.00 and in 2015 we received $1645.00. As to why we overspent in telephone/fax in FY16, Vicki Adkison advised, when comparing FY14, FY15 and FY16, it appears we overspent each of those years; however, the budget was never increased. The budget for FY17 has been increased in the phone/fax line item to better account for expenditures. Judy Cahill asked when we would be sending out the annual giving letters this year and Vicki Adkison advised it would probably be the middle to the end of November.

Election of Officers for Vice Chair, Leslie Kupkowski moved to accept Wendi Bock as Vice Chair. Ragin Hause seconded and all were in favor.

New business –

Leslie Kupkowski asked for as many people as possible show up for the County Commissioner’s Budget meeting this Thursday.

Leslie Kupkowski moved to have the meeting adjourned at pm 5:41pm. Judy Cahill seconded and all were in favor.

Respectfully submitted,

Susan Roof, Secretary
(By Vicki Adkison)