

**Lumpkin County Library  
Quarterly Meeting Minutes  
Thursday, April 20, 2017, 5:00pm**

Members present: Nancy Vollbeer, Dan Bowers, Laura La Tourette, Bonita Jacobs, David Luke, Denson Martin

Members not present: Gil Katzenstein, Rebecca Shirley

Also present: Director Leslie Clark, Assistant Director Vicki Adkison, and Collection Management Librarian John McConnell.

Dan Bowers called the meeting to order and Leslie established a quorum was present.

Dan Bowers made a motion to approve minutes of quarterly meeting Jan 19, 2017. Denson seconded. All were in favor.

**Reports** – Leslie C. discussed extension of new hours at Satellite and both branches, as well as tremendous help Tracey T has with volunteers. Also discussed were the new programs, and Summer Reading Program, and outstanding prizes donated again this year. Bonita mentioned Wendy's would love to donate for the Summer Reading Program. Nancy inquired of 1000 books before kindergarten program. Scholastic books, all children will receive a book this year.

Vicki and Leslie Attended and passed the Carl Vinson Institute of Government Financial Training. Graduating in May. Financial and internal policies need updating.

John discussed new items added to the collection. Cataloging and processing of State Park Passes, and Puppetry Passes. Processed a donated set of "Foxfire series" for Lumpkin.

Nancy V. mentioned Library Board members are responsible for the week of October 2<sup>nd</sup> – October 8<sup>th</sup> for Centennial Celebration. Our decade theme is the 1960's.

**Financial 3<sup>rd</sup> Quarter** – Vicki A. discussed the 3<sup>rd</sup> quarter financials. Dan made motion to approve, Bonita, Nancy seconded.

**New Business:**

- New name tags
- Hiring Cleaning personnel instead of bid services. Looking for a part-time person for each branch. Bonita approved.
- Email addresses will be set up for library business for board members.
- Change of some staff to non-exempt status.
- Term expirations for 2 board members and absences.
- Blackbaud program alliance and expenses discussed. Vicki will be attending Q&A meeting in Macon.
- Leslie will be attending meeting for erate.
- Leslie received email from Chamber of Commerce about a day-long event, September 16<sup>th</sup>. Recommendation to close the library? David Luke motion to approve, Nancy seconded.
- Update on building project needs board approval to move forward to CRLS Board. Bonita motioned and David seconded.
- Bonita moves for David to be placed on CRLS Board.

**Old Business:**

- Lumpkin Bylaw and Const. edits

**Announcements:**

The next regularly scheduled meeting of the Lumpkin County Library Board of Trustees is Thursday, July 20, 2017.

The Chestatee Regional Library System Board meets Monday, April 24, 2017, 5:00p.m.at Dawson County Library.

**Adjournment:** Dan motioned to adjourn, Bonita seconded.

Respectfully submitted,



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Denson Martin, Chair  
(By Paula Smith)

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

**Mission Statement: Chestatee Regional Library System enhances our community's quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties.**