

“Minutes, Pending Board approval”

**Lumpkin County Library
Board of Trustees
Quarterly Meeting
Thursday, July 16, 2020 at 5:00 p.m.
Virtual meeting**

Members present: Robin Hall-Vice Chair, Kaye Campagnoli-Secretary, Nancy Volbeer, Betsy Brown and Juanita Tipton. Also present: Leslie Clark-Library Director, Tasha Gubernath-Financial Controller/HR and Tracey Thomaswick-Lumpkin Library Branch manager.

Vice-Chair Robin Hall called the meeting to order at 5:02 pm. He read the following statement:

We are meeting by teleconference today due to the current state of emergency related to the COVID-19 pandemic. The GA Open Meetings Act allows for teleconference meetings “under circumstances necessitated by emergency conditions involving public safety,” as stated in O.C.G.A. 50-14-1(g). The public has simultaneous access to this meeting and the notice required by the Code was provided.

New board members Juanita Tipton and Betsy Brown were welcomed and virtual introductions were made of the other board members.

Nancy Volbeer made a motion to approve the Minutes from the April 16, 2020 virtual meeting. Kaye Campagnoli seconded. Vote-all approved. Motion carried.

Nancy Volbeer made a motion to approve the agenda. Betsy Brown seconded. Vote-all approved. Motion carried.

Reports

- Leslie Clark explained the 4th Quarter FY20 report. The Fiscal Year is not closed but it will be soon.
- Tracey Thomaswick gave the Branch manager’s report
- Leslie Clark gave the Director’s report which included all HQ staff reports.

New Business

- Leslie Clark explained the changes to the approved FY21 budget. Clarifications were given on Fund balance transfers from this budget and what the Board approved during FY20 as a comparison. Leslie pointed out that \$10,000 will be moved from the 400 accounting Funds raised from the naming of certain library rooms that were donor restricted for the purchase of materials. At the April board meeting the board approved the movement of Unreserved Funds of \$20,000 to Emergency Fund Balance and \$15,000 to materials. Leslie explained that there were not enough funds to replace the Emergency Fund Balance. Neither was the full \$15,000 available to transfer for materials. Leslie asked that \$10,000 of the remaining \$13,190.30 be moved for materials. Kaye made a motion to approve the updated FY21 budget. Juanita seconded. Vote-all approved. Motion carried.
- Tasha explained she was doing housekeeping in the financials as she prepares to move the library accounting from Blackbaud Financial Edge to MIP Accounting software.
- Leslie Clark explained that Staff Development Day scheduled Oct 12 will be cancelled due to the uncertainty of being able to meet and that the library has been closed a lot due to COVID-19 and we don’t want to close more than necessary.
- Leslie Clark went over the Closed dates FY & CY21. Juanita made a motion to accept the Closed Dates for FY & CY21 as presented. Betsy seconded. Vote-all approved. Motion carried.
- Leslie Clark explained the library was in Phase 4 of its reopening plan and will probably remain it for the foreseeable future.
- Opening day celebrations will be evaluated on a month by month basis. They will not be held before the middle of September as it stands now.

Public Comments

Announcements

- The next regularly scheduled meeting of the Lumpkin County Library Board of Trustees will be Thursday, Oct 15, 2020 at 5:00 p.m.
- The Chestatee Regional Library System Board is scheduled to meet virtually Monday, July 27, 2020 virtually due to COVID-19 pandemic.

If you wish to join this Virtual Library Board meeting or any other announced on our webpage, please send an email request to Leslie Clark at lclark@chestateelibrary.

Adjournment

Kaye made a motion to adjourn. Nancy seconded. Vote-all approved. Motion carried.

Meeting adjourned at 5:52pm

All meetings are open to the public. Members of the audience may be allowed to speak at the end of the regular business session, if recognized by the Chair. Visitors may not participate in board discussion of items on the agenda.

***Mission Statement: Chestatee Regional Library System
enhances our community's quality of life by providing lifelong learning opportunities and recreational materials for everyone in Dawson and Lumpkin Counties***